Quicken for Windows Conversion Instructions

Quicken for Windows 2013–2015

Web Connect

Introduction

Nordstromcard.com was recently updated. To ensure a smooth transition of your data, you will need to modify your Quicken settings. To complete these instructions, you will need your username and password for your Nordstromcard.com account.

It is important that you perform the following instructions exactly as described and in the order presented. If you do not, your service may stop functioning properly. This conversion should take 15–30 minutes.

Documentation and Procedures

Task 1: Conversion Preparation

1. Backup your data file. For instructions to back up your data file, choose **Help** menu > **Search**. Search for ***Backing Up Your Data*** and follow the instructions.

2. Download the latest Quicken Update. For instructions to download an update, choose **Help** menu > **Search**. Search for ***Update Software*** and follow the instructions.

Task 2: Deactivate Your Nordstromcard.com Account in Quicken

1. Choose **Tools** menu > **Account List**.

2. Click the **Edit** button of the account you want to deactivate.

3. In the **Account Details** dialog, click on the **Online Services** tab.

4. Click **Deactivate**. Follow the prompts to confirm the deactivation.

5. Click on the **General** tab.

6. Remove the financial institution name and account number. Click **OK** to close the window.

Task 3: Verify Your Nordstromcard.com account

1. If you haven't already signed in to the updated Nordstromcard.com website, go to https://www.nordstromcard.com/ and log in.
2. You will be asked to verify your account by answering a security question.
3. After verifying your account, you will be asked to update your security questions.
4. After updating your security questions, you will be able to access your Nordstrom Card Account, and view the updated site.
5. You can now Re-activate your Nordstromcard.com Account through Quicken.

Task 4: Re-activate Your Nordstromcard.com Account in Quicken

1. Log in to https://www.nordstromcard.com/ and download your Quicken Web Connect file.
2. Click **File** > **File Import** > **Web Connect File**.
3. If prompted for connectivity type, select **Web Connect**.

IMPORTANT: Take note of the date you last had a successful connection. If you have overlapping dates in the web-connect process, you may end up with duplicate transactions.

IMPORTANT: Do **NOT** select **Create a new account**. If you are presented with accounts you do not want to track in this data file, select **Ignore – Don't Download into Quicken** or click the **Cancel** button.

Thank you for making these important changes!